

HOLY NAME SCHOOL
PARENT GUILD GENERAL MEETING – Minutes
7pm - January 14, 2010

Proceedings

1. Call to Order - Carole Weir
2. Opening Prayer – Father Zamorra
3. Pledge of Allegiance
4. Approval of Minutes/ Roll Call of Officers - Joan Saelee

President:	Carole Sheridan-Weir
Co-Vice Presidents:	Linda Leong / Maeleen Hurley
2nd Vice President:	Mary Bowen
Recording Secretary:	Joan Saelee
Corresponding Secretary:	Mona Beltran - Absent
Treasurer:	Julia Kwan
Parliamentarian:	Jean Thompson –Absent

5. Agenda:

a. Red Cross: Disaster Preparedness- Michael Taheny

- Guest speaker from Red Cross expressed the importance of being prepared for a disaster. Mr. Taheny also provided helpful tips for families in the event of a disaster and also highly recommended families to have a communication plan and emergency kit.

- Holy Name will be sending more information home via the Tuesday envelope.

b. Holy Name's Plan – Mr. Galvin

- Mr. Galvin spoke on behalf of Holy Name and informed parents about the school's disaster plan. Holy Name is preparing for events that are epic city wide and for school emergencies.

- Every classroom has an emergency backpack equipped with the essentials for initial emergency.

- All staff members have an emergency backpack

- Holy Name is working on a school lock down plan, visitor plan, and an evacuation plan.

c. News - From the School – Judy Cosmos

1. Finance Committee

- Proceeds from Fundraisers: Fright Fest, Gift Wrap and Mathathon will supplement the cost of tuition.
- Surplus from the fundraisers will be used to purchase new text books

- Update on plans for fundraising for a science lab and text book purchases:

- ◆ Faculty will be reviewing new books for 8th grade next week
- ◆ Grades 1-8 will be receiving new Social Studies books next year
- ◆ Renovation plans for a new library has been cancelled until further notice.
- ◆ Science Lab: a meeting has been set up with engineers to discuss plumbing issues

2. Fundraising Results

- Frightfest: The school exceeded last year's profits.

- Gift Wrap: The school did well. Holy Name may have a magazine drive in lieu of gift wrap next year.

d. Sports Program- Ron Alcaraz/Vince DeLucca

- Annual 8th grade girls vs. Coaches match on February 13, 2010

- Girls CYO Soccer is coming next year. Look out for sign-ups toward end of the year. Coaches are needed for all grades. Contact Vince DeLucca.

- Working on getting new uniforms for next year

- Golf committee meeting on February 2, 2010. Volunteers are needed. Contact Ron Alcaraz.

e. Treasurer's Report - Julia Kwan

- Ice cream sale is going well

- Hot Lunch sales were good considering the short school months

- A small amount of proceeds from the Fright Fest was used to pay for the Fright Fest Committee appreciation dinner.

f. Reading of Correspondence- Mona Beltran

- no update

g. Committee Reports:

1. ACCW Layette Drive – Diana Cresci
 - Layette drive was successful
 - Holy Name School is the largest contributor
2. Math-a-thon – Marcia Haas
 - Fundraiser to supplement cost of tuition and school expenses
 - Kick-off will be in February 2010
 - Volunteers are needed. Contact: Marcia Haas
3. Silent Auction - Linda Leong, Linda Collantes
 - Fundraiser will benefit Science Lab
 - Holy Name's goal is raise \$25,000.00
 - Each student will have an art piece for purchase.
 - Each student is expected to donate 2 items for the fundraiser
 - Donor forms are available via Holy Name School website
4. St. Patrick's Day - Carol Murphy
 - Fundraiser will benefit the Sports Program
 - St. Patrick's Day Dinner will be held on the first Saturday of March.
 - Parent volunteers are needed
5. Hot Lunch –Ellen Gee
 - None

h. New Business

1. 2010/2011 Parent Guild Board Balloting – Jean Thompson
 - Balloting will start March 2010

Submitted by: Joan Saelee, Recording Secretary